Student Handbook

Residential Programs at the Belin-Blank Center
Dear Belin-Blank Center Students and Families,

Welcome! We are very pleased that you will be joining us here at The University of Iowa for one of our many pre-college summer programs. This Student Handbook, in combination with the Summer Housing Guidebook, is designed to answer your questions and to help you and your parents know more about what to expect when you arrive on campus.

The Belin-Blank Center has an excellent reputation of providing high quality academic courses along with rewarding out-of-class programming. Each member of our Resident Advisor (RA) Staff completes a week-long training that focuses on providing a safe, comfortable, and enriching environment. We assume responsibility for students 24 hours a day and keep our student-to-RA ratio at approximately 10:1.

As always, feel free to call with any questions or concerns you or your family may have. Our phones are answered 9:00 AM until 4:30 PM, Monday-Friday. We do have voice mail if you wish to leave a message after hours. Calls are answered the following business day. If you need to reach your child due to an emergency, please call our office during our office hours; after-hours, call the 24-hour desk at Catlett Residence Hall. The numbers are included below.

We believe that you will have an exceptional academic and social experience as part of the Belin-Blank Center Summer Programs and look forward to seeing you soon!

Sincerely,

Jan Warren
Assistant Director for Student Services
Belin-Blank Center
319-335-6148
Residence Life
Catlett Hall will be your home during your stay on the UI campus. A meal plan is included in your program registration fee, so students will not need to bring food with them. To make this experience rewarding and fun for everyone, we have some basic guidelines and other information to ensure the comfort and safety of you and your fellow residents.

The Resident Advisors (RAs) will be living on your floor and will be assisting you throughout the program. There will be several different programs taking place at the same time, each with its own RA staff. Resident Advisors have received training for their work with pre-college students and are under the supervision of the Belin-Blank Center administrative staff.

On the opening day of your program, housing check-in will be held from 1:00-3:00 in the lobby of Catlett Hall. Then, you will check-in for your program at the Blank Honors Center. If you will be arriving by public transportation, please notify the Belin-Blank Center in advance.

You may check out of the residence hall any time before or after the closing on the final day of your program. Once you have all of your belongings out of the room, lock the door behind you and return the key to the Catlett Hall front desk, where desk staff will officially check you out of your room. Please be aware that you will be charged for any repairs or replacements in your room. When leaving, be sure to double-check your room so that you don’t leave anything behind.
Opening - Students should be completely checked into both the residence hall and the Belin-Blank Center before the opening at 4 pm.

Roommates - Each room will have two (or three) students participating in the same program. Living in a close group, you will likely develop friendships and learn a great deal about people. It is important for you to respect other people and their rights. Privacy is important to people, so remember, if you play music or want to talk to a friend, keep the volume low. Keep your room neat and keep in mind that you are sharing your living space with others.

Residence Hall Floors - Males and females are assigned to separate floors. At no time is a student permitted to be on an opposite gendered floor or in an opposite gendered room. This includes stairwell landings, floor lounges, or RA rooms.

Activity Groups - Students will be assigned to activity groups. When participating in recreational activities and traveling on field trips, etc., you will often be asked to meet as an activity group. Students are expected to be with their own activity group during these times.
Directions

Take Dubuque st. Exit (244) from I-80 into Iowa city. Turn right on Market St., go down the hill and turn right at the bottom of the hill onto Madison street. Catlett will be on your right.

Take Riverside Dr. North to Burlington St. Turn right (east) on Burlington and proceed to the first traffic light (Madison St). Turn left and continue to Catlett Hall (on your right).
The North Campus parking ramp is located next to Catlett Hall. Turn right on Market Street, go to the end of the street, and then turn right onto Madison. Follow Madison St. to the parking ramp entrance.

Limited parking is available outside the residence halls. With many students arriving and departing on the same day, we ask that you only park near the residence hall while you are moving your things.
What should you pack?

Dress for classes and most activities will be casual.
• Jeans, pants, shorts or skirts
• Short-sleeve shirts
• A light jacket, sweatshirt or sweater for cool days and air-conditioned rooms
• Comfortable clothes & sneakers you don’t mind getting dirty for outdoor activities
• Hangers (optional)

Some labs and art studios require long sleeves, close toed shoes, and pants.

In addition, you may want to bring dress clothes for dances and special events.
<table>
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<th>What to bring</th>
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<td>Shampoo</td>
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<td>Umbrella/rain gear</td>
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<td>Swim wear</td>
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<td>Beach towel</td>
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<td>Alarm clock</td>
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Medicines may be stored in RA rooms. Staff are not permitted to administer medications.

These items will be furnished and changed weekly. If you usually sleep with an extra pillow or blanket, you'll want to bring one with you.
Weekday Schedule

Each day of the program will include a variety of academic and co-curricular activities. In addition, there will be free time for you to work on coursework, projects, or enjoy new friendships. Weekdays will be structured with classes, and evenings and weekends will be more flexible with a variety of cultural, social, and recreational activities.

7:00-7:30 AM – Wake up!
Students are responsible for setting their own wake up time. Early risers may want to get together to do some early morning exercise or read quietly in the residence hall.

7:00-8:30 AM – Breakfast
All meals will be served in the dining hall. You will have a choice of hot entrees, fruit, juices, cold cereal, and an assortment of breads.

8:30-8:45 AM – Morning Meeting for Daily Announcements

9:00-12:00 PM – Morning Academic Session

12:00-1:00 PM – Lunch
It’s back to the residence hall for lunch where you will have the choice of hot entrees, a complete line of vegetarian entrees, soup, sandwiches, and a complete salad bar.

1:00-4:00 PM – Afternoon Academic Session

5:00-6:30 PM – Dinner
A complete line of vegetarian/vegan/gluten-free entrees, along with a variety of other meal choices.

6:30-9:30 PM – Evening Activity
Most evenings include special events ranging from arts performances and special guest speakers to student activities and games. Check the daily schedule located on your RA’s door for details.

10:00-10:30 PM – Curfew
All students must be on their floors by the time designated for their individual program unless directly involved with an activity scheduled by program staff.

11:00-11:30 PM – Lights Out
Students must be in their own rooms ready for lights out at 11:00 pm if they are junior high students, or 11:30 pm if they are high school students. If you want to go to bed earlier, please let your RA know.
Saturdays will be spent on field trips, cultural events, and recreational activities.

Students generally have free time Sunday mornings until noon. Those who would like can get caught up on correspondence, laundry, or reading. You may also sign up to attend religious services.

Sunday lunch is served in the dining hall between 11:30 AM and 1:00 PM. If you aren’t planning to eat out with your parents, be sure to arrive back to eat lunch in the dining hall.

Sunday afternoons and evenings will also include activities.

We carefully select activities to compliment the in-class learning experience. For this reason, all activities, including the weekend activities are required.
Visiting Campus

Parents are encouraged to visit the campus any Sunday morning during the program. Students may leave campus with their parents and/or guardian(s) during this time and should return no later than noon. Each student and their parent should sign a release form before the student leaves the residence hall. A staff member will be on duty Sunday mornings to facilitate this process, and the student should report to the staff member on duty when he or she returns to the residence hall. If the student will be leaving with anyone other than a parent or guardian, the program office must have written permission from a parent or guardian before the student will be allowed to leave. Any other visitation or requests to go off-campus will be considered individually by the program director.
Please review the enrollment contract

• Belin-Blank Center programs are structured on the premise that all students will participate in the entirety of the program. Space in the programs is limited, and we reserve the right to assign another student in the place of any student unable or unwilling to participate in or to complete the full program. By signing this contract, the student agrees to participate in the full summer program and comply with all its Rules and Regulations, set forth separately below.

• Students are expected to remain under the supervision of the Belin-Blank Center staff from the time they check in until they check out. Students are expected to attend all classes, meals, and activities. Students should not plan to leave the program for any reason other than emergency situations. In the event of an emergency, parents should notify a Belin-Blank Center staff member before removing their student from the program.

• Students may not have guests or visitors other than family during their stay at the University of Iowa. An important aspect of our program is to build a learning community. For this reason, we encourage parents to limit visitation to the ceremony at the close of the program. Parents may make arrangements to visit on Sunday morning between 8:00 a.m. and 1:00 p.m. by contacting the Belin-Blank Center in advance.

• Students are expected to behave in a mature and responsible manner toward all Belin-Blank Center staff, faculty, and students. Inappropriate behavior may result in disciplinary action, including termination from the program. All students are bound by the housing regulations listed in the student handbook, The University of Iowa Code of Student Conduct, and all applicable federal, state, and local regulations.

• UI Quick Care will provide any medical services, in which students require treatment, and the student and his/her parents must pay the expense of such services. A staff member will accompany the student for any health-related treatment and every effort will be made to contact parents concerning treatment.

• When applicable, the program fee covers tuition, room, board, textbooks, and activities which are scheduled as part of the program. Incidentals, such as laundry and personal expenses, are not included in the fee. No refund will be made in whole or in part for any student withdrawn or terminated from the program for any reason after June 1st.

• The University of Iowa and the Belin-Blank Center may use photographs, videotaping, audiotaping or other records for promotional purposes.

• Students are subject to all applicable laws of the United States and the State of Iowa. General safety and respect for others will be expected at all times.
Rules & Regulations

The following behaviors are considered detrimental and may result in expulsion from the program:

- Willful damage or vandalism to University or individual property
- Possession of fireworks or weapons of any kind
- Misuse of fire equipment, including pulling of fire alarms or misuse of fire extinguishers
- Possession or use of alcohol, tobacco, or any controlled substances
- Unexcused absence from program or behaving irresponsibly
- Willful or consistent misbehavior
- Operation of, or being a passenger in, any vehicle not authorized for program purposes
- Failure to comply with program rules or with requests made by program staff members
- Students are expected to respect the safety and dignity of others at all times.

The University of Iowa prohibits discrimination in employment, educational programs, and activities on the basis of race, creed, color, religion, national origin, age, sex, pregnancy, disability, genetic information, status as a U.S. veteran, service in the U.S. military, sexual orientation, gender identity, associational preferences, or any other classification that deprives the person of consideration as an individual. The university also affirms its commitment to providing equal opportunities and equal access to university facilities. For additional information contact the Office of Equal Opportunity and Diversity, (319) 335-0705.